

KENT DELORD HOUSE MUSEUM GARDEN CLUB

BYLAWS

ARTICLE I

This organization shall be known as the Kent Delord House Museum Garden Club, located at the Kent Delord House Museum, 17 Cumberland Avenue, Plattsburgh, New York 12901.

ARTICLE II PURPOSE

The purpose of the Garden Club shall be to facilitate restoration and maintenance of historical horticultural and architectural matters consistent with the purposes stated in the trust and bylaws of the Kent Delord House Museum.

ARTICLE III MEMBERS

Section 1. Garden Club members shall be limited to members in good standing of the Kent Delord House Museum.

Section 2. Membership shall be granted upon payment of dues to the Garden Club and to the Kent Delord House Museum and shall extend for the period indicated by such payment.

Section 3. Garden Club dues shall be determined by the membership of the Garden Club.

Section 4. An annual meeting shall be held for the purpose of annual reports and for the election and installation of officers. General meetings shall be held periodically.

Section 5. All Garden Club members shall be duly notified of the annual meeting and all general meetings.

Section 6. All Garden Club members shall be entitled to vote at annual and general meetings.

ARTICLE IV OFFICERS

Section 1. The officers of the Garden Club shall be elected bi-annually by a majority vote of the Garden Club members present at the Annual Meeting.

Section 2. Each elected officer shall serve a term of two years with the privilege of re-election for additional two-year terms.

Section 3. The President shall be the principal executive officer of the Garden Club, shall preside at all meetings, shall appoint committee chairs and shall perform other duties as necessary.

Section 4. The Vice-President(s) shall perform duties as deemed necessary by the Garden Club President. The Vice-President(s), in order of rank, shall, in the absence of the President, perform the President's duties.

Section 5. The Secretary shall keep a written record of all Annual and General meetings of the Garden Club. Minutes of the Garden Club meetings and the Treasurer's report shall be submitted to the Board of Trustees of the Kent Delord House Museum prior to the next meeting of that Board.

Section 6. The Treasurer shall collect and record the dues of the members. The Treasurer shall maintain a monthly record all Garden Club income and expenditures and shall pay Garden Club bills.

Section 7. Vacancies shall be filled upon consensus of the remaining members of the Executive Committee. Officers appointed to fill vacancies shall serve the remainder of the unexpired term. In the event of a total vacancy of the Garden Club Executive Committee, the Trustees of the Kent Delord House Museum may call for the election of Club officers.

Section 8. Any officer may be removed upon the direction of the Garden Club membership.

ARTICLE V FIDUCIARY

Section 1. All assets owned or acquired by the Garden Club shall be regarded as the property of the Kent Delord House Museum.

Section 2. The Garden Club shall maintain its own budget and determine its fundraising activities and expenditures consistent with correct fiduciary practices.

Section 3. Upon termination of the Garden Club, all of its assets shall remain the property of the Kent Delord House Museum.

Section 4. Bequests: Monetary gifts only can be accepted by the Garden Club to support its purpose as indicated in Article II of the Garden Club Bylaws.

ARTICLE VI COMMITTEES

Section 1. The officers and the immediate past President of the Garden Club shall constitute the Executive Committee of the Garden Club. The Executive Committee of the Garden Club shall have charge of the affairs and management of the Garden Club.

Section 2. The President of the Garden Club shall appoint a member of the Executive Committee, other than the President, to chair the Nominating Committee for Officers of the Garden Club which shall consist of the appointed officer and 2 or 4 members at large.

ARTICLE VII AMENDMENTS

These bylaws may be adopted, amended or repealed at any General Meeting of the Garden Club by a two-thirds vote of the Garden Club members present at a duly called meeting, provided that written notice of the proposed action by the Garden Club be mailed or emailed to all members at least ten days prior to the scheduled vote. Amendments are subject to approval by the Trustees of the Kent Delord House Museum.

ARTICLE VIII TERMINATION

The Kent Delord House Garden Club may be terminated by a two-thirds vote of the Garden Club members present at a duly called meeting and ratified by the Board of Trustees of the Kent Delord House Museum or by an act of the Board of Trustees of the Kent Delord House Museum provided in either case that written notice of the proposed action be mailed or emailed to all Club members at least ten days prior to the scheduled action.

Note: Revisions proposed by Garden Club members May 13, 1991. Adopted by Kent Delord House Museum Board of Trustees

Note: Revisions to Article IV, Section 2 and Article VII proposed by Garden Club Members, October 19, 2009. Adopted by KDH Museum Board of Trustees October 23, 2009

Note: Revisions to Article II and Article V. Section 2. Renumbering of items under the Articles. Proposed by Garden Club Members at meeting April 3, 2013.

Note: Revisions to Article V Fiduciary added Section 4: Bequests - adopted by Garden Club Members August 12, 2019 and approved by the KDHM Board of Trustees on November 19, 2019.